

County Executive Office

Jan Christofferson, County Executive Officer

MISSION STATEMENT

To support and implement Board policies and priorities, provide organizational direction and leadership, coordinate strategic and regional planning efforts, and ensure efficient and effective management of county workforce and activities.

Appropriation	Actual 2002-03	Position Allocations	BOS Approved 2003-04	Position Allocations
County Executive	\$ 2,963,357	26	\$ 3,872,653	27
Economic Development	737,002	3	982,702	3
Organizational Development Division	741,327	7	729,597	7
General Liability Insurance	3,188,984	8	4,181,137	6
Workers Compensation Fund	6,211,541	3	7,005,591	4
Total:	\$ 13,842,211	47	\$ 16,771,680	47

CORE FUNCTIONS

Executive Management

To support the County Executive Officer's overarching responsibility for effective and efficient administration of County government, Executive Management staff prepare administrative, fiscal, and operational policy recommendations for the Board of Supervisors as appropriate, support and guide department staff in implementing Board policies and priorities, represent Board interests in a variety of intergovernmental and regional settings, and manage the County's workforce and resources.

Economic Development

Attracts new investment to the county and expands the current economic base by creating new primary wage earning jobs; providing opportunities for all wage earners regardless of skill level or educational background; encouraging tourism and commercial filming and redevelopment in core business areas.

Organizational Development

Provides learning opportunities for employees, conducts facilitation, mediation and specialized training for County departments, coordinates employee recognition and reward programs, and identifies and coordinates opportunities for employees to contribute to Placer County communities and constituents.

Risk Management (Internal Service Funds)

Risk management is comprised of two programs: General Liability, and Workers Compensation and Safety. General Liability administers and controls claim costs by reducing and avoiding risks; obtaining insurance and maintaining an adequate reserve to pay for all liability claims and related costs. Workers Compensation and Safety administers and controls the claim costs by promoting worker health, promoting safe operations and activities, managing worker injury claims, and maintaining adequate reserves to pay claims and related costs.

Administration & Financial Services

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FY 2002-03 Major Accomplishments

EXECUTIVE MANAGEMENT

- Officially launched the Governing for Results Initiative to define and achieve Board of Supervisors priorities and to enhance decision making and organizational performance by providing in-depth analysis and review of all county programs and services.
- Worked with the Personnel, the Auditor-Controller and Management Information Services to select and implement a new, integrated County Payroll/Personnel System to replace the current 30-year-old system.
- In partnership with the Auditor-Controller and the Treasurer-Tax Collector developed County Budget and Financial and County Debt Policies to promote financial stability and long-term planning. This committee also successfully securitized Master Settlement revenue, resulting in over \$39 million in funding for specific capital projects to fund new and renovation construction of facilities for Placer County.
- Through our successful legislative advocacy efforts, secured \$3.7 million in continued federal funding for the Subregional Wastewater Treatment Project, law enforcement communications upgrades and a children's health and emergency shelter. At the state level, continued to secure reimbursement for extraordinary homicide trial costs totaling \$1.5 million since Fiscal Year 2001-02. In collaboration with County departments and federal and state advocates, developed the County's Annual Legislative/Regulatory Platform that was approved by the BOS and serves to articulate its annual priorities.
- In conjunction with the Regional Council of Rural Counties (RCRC), initiated access and training on a comprehensive (federal, state and foundation) grants database for all interested County departments and employees. Collaborated with Organizational Development to provide a grants writing training course for County employees.
- In partnership with the City of Lincoln, advocated at the federal level to secure \$4 million in FY 2003-04 transportation funding for the Lincoln Bypass/Highway 65 project.
- As part of implementation of Land Development Strategies for Continuous Improvement: developed a land development critical processes evaluation to strengthen land development information management and oversight; facilitated implementation of the Automated Permit Tracking System; contracted services to perform a fee study for land development departments to evaluate the adequacy of costs for services.
- Negotiated a comprehensive Memorandum of Understanding with the Placer County Superior Court regarding business relationships and justice-related revenues.

ECONOMIC DEVELOPMENT

- Received an Award of Excellence from California Association for Local Economic Development (CALED) for Electronic Marketing Program and Email Newsletter that reaches over 3,000 businesses each month.
- Recognized by the Governor for creation of over 5000 new jobs in five years.
- Successfully implemented Organization and Marketing Plan for 2002.
- Increased our business contact database by 100%.

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ORGANIZATIONAL DEVELOPMENT

- Completed the second year of an Executive Leadership Program for the management team to facilitate succession planning and foster excellent leaders and managers.
- Designed and developed a comprehensive on-line schedules of classes, an employee newsletter to improve employee awareness of training opportunities, and a Supervisory Training Program for implementation in Fall 2003.
- Increased event organizing capacity, helped coordinate a regional air pollution conference, and increased community support through employee participation in the Combined Giving Campaign.

RISK MANAGEMENT (INTERNAL SERVICE FUNDS)

- Reduced claims against the County by 9% from last year, despite being the fastest growing county in the state attributable to a strong on-going safety program and training and operational oversight at all departmental levels.
- Received award from the California Transit Insurance Pool for having the lowest claims within the program attributable to a strong on-going safety program and training and operational oversight at all levels within Placer's transit systems
- Reduced open Workers Compensation claims by 18% over last year through an aggressive program to expedite claims handling, better investigations and implementing the Return to Work Policy for injured employees.
- Instituted a committee that coordinates the resources of the County Executive Office, County Counsel and Personnel to effectively address personnel matters involving conflict resolution, risk management, incident investigation, policy compliance, ADA coordination, integrated disability leave management, and Workers' Compensation issues.

FY 03-04 Planned Accomplishments

EXECUTIVE MANAGEMENT

- Continue to lead the Governing for Results Initiative with the goal of demonstrating the value created by County operations and measuring progress toward achievement of Board goals.
- Begin quarterly management reviews with departments to monitor expenditures, revenues, and development of performance measurement data and strategic planning efforts.
- Continue working with the Criminal Justice Policy Committee to strengthen planning, communication and operational effectiveness among the public safety departments.
- Provide advocacy support to BOS, other County elected officials and County departments to further advance BOS priorities and to articulate the County's interests at local, regional, state and federal levels.
- Continue to advocate locally, statewide, and federally to develop the County's Annual Legislative/Regulatory Platform, build upon and strengthen intergovernmental relationships, and represent Placer County interests.
- Continue implementation of Land Development Strategies for Continuous Improvement by implementing the action plan that resulted from the critical process improvement study and further facilitating the Automated Permitting Systems project.

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ECONOMIC DEVELOPMENT

- Implement the Organization & Marketing Plan for 2003.
- Assist in the location and development of a private university.
- Update the Placer County CD ROM.
- Continue Working to establish business associations in Tahoe City, Kings Beach/Tahoe Vista and Bowman
- Coordinate with California State University Sacramento in the location of a Placer County campus.

ORGANIZATIONAL DEVELOPMENT

- Implement an Executive Leadership Program specifically for department heads.
- Coordinate an Executive Speaker Series with California State University, Sacramento to bring noted authors and subject matter experts to Placer County.
- Review training curriculum to implement recommendations generated from a countywide training survey, evaluate and recommend options for expanded computer skills training, and expand supervisory resources and training.
- Fully implement an Employee Suggestion Program to provide another avenue for employees to communicate innovative ideas for savings costs or improving customer service.

RISK MANAGEMENT (INTERNAL SERVICE FUNDS)

- Reduce general liability claims expenses by an additional 5% countywide pro-active risk reduction strategy that promotes safety, training and accident investigations.
- Implement a workers compensation medical review program to expedite appropriate treatment to injured employees and help contain associated costs.

Department Comments

During FY 2003-04, the County Executive Office will confront the same dilemma facing all county and city managers in California: how to insure that our growing County and communities will continue to receive quality services despite limited resources. This office will respond to this challenge by working collaboratively with the Board of Supervisors, department management and staff, and community and regional partners to define and achieve outcomes that meet the needs of our communities and residents. Proposed expenditures for this office have been maintained at FY 2002-03 levels by making reductions in various program areas, such as the E-government initiative and various professional services contract funding. However, the submitted budget provides the resources necessary to maintain focus on core functions and programs and for meeting the many challenges that lie ahead. Through the Governing for Results Initiative, the County will continue to strengthen its ability to monitor, evaluate, and improve its programs and services along with strengthening its ability to clearly demonstrate that public tax dollars are spent in achievement of tangible results.

Over the next several months, County Executive Office staff will continue to work closely with departments to assess ongoing state budget impacts as they unfold, identify program efficiencies and possible reductions.

County Executive Office Comments and Recommendations

For FY 2003-04 the two operating budgets for the County Executive Office have been consolidated (CEO Special Services closed / appropriation 10150). The net budget for the *County Executive Office* has been reduced to FY 2002-03 levels, but is expected to fund the 26, full-time staff allocations with no reduction to current service levels.

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Department requested funding considerations for Final Budget:

- Restore funding level for E-government (\$131,248)

Recommended expenditures for the *Economic Development* budget have increased overall due to the addition of rent and building maintenance costs during the renovation of the former finance building. This increase is partially offset by a reduction in retirement costs for a long-term employee. This budget receives revenues from TOT (\$254,418) to offset the Visitor Services agreement and from North Lake Tahoe Resort Association (\$34,400) to assist with funding of the Film Promotions Program. This budget is also reimbursed by the County Redevelopment Agency for staff time dedicated to redevelopment projects in the North Tahoe, Sunset, and North Auburn redevelopment project areas and for office space and administration costs for Redevelopment Agency staff housed with the Economic Development division (\$82,880).

The recommended net unreimbursed cost for *Organizational Development* is slightly less than the FY 2002-03 budget, primarily due to reductions to extra help, overtime, and consulting services for preventing and resolving workplace conflicts. Within the target budget, funding is adequate to sponsor two executive leadership courses, one for department heads and one for management team members, expanded training for supervisors, additional training opportunities for all county employees, and countywide events such as the Combined Giving Campaign. This appropriation receives reimbursements from non-General Fund departments through the Employee Benefits budget.

Bickmore Risk Services reviewed Placer County's *General Liability Insurance Internal Service Fund* and recommended an increase in the accrued loss contingency liability for fiscal year ending June 30, 2003. Funding crucial is available in the General Liability reserves. The costs associated with this program such as legal fees, professional service contacts and special insurance premiums continue to rise, and while general liability rates charged to departments were raised with the development of this Proposed Budget they will likely need to increase again in the next fiscal year. Pending current year-end close and the release of the State of California's FY 2003-04 Proposed Budget, reimbursement received by General Liability through charges to county departments is recommended at \$3.37 million. This budget will also be reimbursed by the General Fund for non-tort costs (\$300,000), will earn interest revenue (\$300,000) and is expected to receive other revenue and reimbursements (\$206,622). Funding in the recommended budget is included to provide funding for next year's liability accrual (\$519,269). The General Liability budget is "balanced", and carryover funds from the current year will be used to purchase furniture needed with the office relocation (\$25,000) with the balance placed in the designation for contingency reserve.

Bickmore Risk Services also reviewed Placer County's *Workers Compensation Insurance Internal Service Fund* and recommended an increase in the accrued loss contingency liability for fiscal year ending June 30, 2003. The liability accrual will be funded with expenditure savings in the Workers Compensation budget and through the cancellation of the funds reserves. Placer County began to implement an exposure and experience methodology in the calculation of premium rates during FY 2002-03. The phased in exposure/experience charge out methodology to user departments began at 50/50 in the current year, and will be fully implemented at 70/30 in FY 2003-04. Costs associated with this program such as claim costs and special insurance premiums continue to rise. The net budget for Worker's Compensation has been reduced below FY 2002-03 levels, but is expected to fund the four, full time staff allocations with no reduction to current service levels (\$6,964,590). The Workers Compensation budget is "balanced", and carryover funds from the current year will be used to fund the contingency for judgement and damages to provide funding for next year's liability accrual.

Final Budget Changes from the Proposed Budget

The *County Executive Office's* E-government program costs were rebudgeted from the prior fiscal year (\$231,978). In FY 2003-04 the Auditor Controller will manage the external audit, and the funding for these professional services has been reallocated to that budget unit (\$141,532 net appropriation reduction / \$13,625 revenue reduction).

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In *Economic Development* the appropriation for special department expense was increased by \$16,600 to rebudget marketing expenditures received from a grant from CALED. The *Organizational Development* appropriation did not have any final budget adjustments.

Due to a change in accounting practices, the *General Liability* fund balance unreserved/undesignated was consolidated with the net assets unrestricted. As a result, the \$7,141,722 reserve for future occurrence was cancelled to balance the fund. The *Workers Compensation* fund balance unreserved/ undesignated was consolidated with the net assets unrestricted. As a result, the \$8,080,000 reserve for future occurrence and \$11,352 of the designation for contingencies were cancelled to balance the fund. In addition, \$41,000 was added to the appropriation for claims administration.

EXECUTIVE OFFICE FUND 100 / APPROPRIATION 10040

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Expenditures						
Salaries and Employee Benefits	\$ 2,256,949	\$ 2,413,335	\$ 2,771,753	\$ 2,663,704	10%	\$ 2,663,704
Services and Supplies	509,190	509,483	1,328,545	1,119,472	120%	1,205,368
Other Charges	35	48	-	-	-100%	-
Intra Fund Charges	155,591	64,204	3,581	3,581	-94%	3,581
Gross Budget:	<u>2,921,765</u>	<u>2,987,070</u>	<u>4,103,879</u>	<u>3,786,757</u>	<u>27%</u>	<u>3,872,653</u>
Intra Fund Credits	(183,926)	(23,713)	(71,006)	(4,550)	-81%	
Net Budget:	<u>\$ 2,737,839</u>	<u>\$ 2,963,357</u>	<u>\$ 4,032,873</u>	<u>\$ 3,782,207</u>	<u>28%</u>	<u>\$ 3,872,653</u>
Revenue						
Taxes	\$ 57,533	\$ 21,395	\$ 70,000	\$ 70,000	227%	\$ 70,000
Intergovernmental Revenue	4,931	-	28,800	5,000	100%	5,000
Charges for Services	70,490	43,669	60,000	60,000	37%	46,375
Miscellaneous Revenue	5,857	8,016	13,625	4,500	-44%	4,500
Other Financing Sources	-	-	70,444	12,000	100%	12,000
Total Revenue:	<u>\$ 138,811</u>	<u>\$ 73,080</u>	<u>\$ 242,869</u>	<u>\$ 151,500</u>	<u>107%</u>	<u>\$ 137,875</u>
Net County Cost:	<u>\$ 2,599,028</u>	<u>\$ 2,890,277</u>	<u>\$ 3,790,004</u>	<u>\$ 3,630,707</u>	<u>26%</u>	<u>\$ 3,734,778</u>
Allocated Positions	26	26	26	26	0%	27

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CORE FUNCTION: EXECUTIVE MANAGEMENT

Development and Implementation of BOS Policies

Program Purpose: To provide high quality, comprehensive information, analysis and recommendations to the Board of Supervisors in order to support their policy-making authority and ensure that departmental alignment with those policies.

Total Expenditures: \$873,339

Total Staffing: 7.0

- **Key Intended Outcome:** High quality support to the County Board of Supervisors.

BOS Policy Development and Implementation Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of policy related Board items reviewed/% considered complete and ready for Board meetings	N/A	N/A	4,000/95%
# of written responses to BOS directives, information or action requests	N/A	N/A	N/A
# of formal work sessions held on issues facing the County	N/A	N/A	N/A
Overall BOS rating of the quality of CEO information, analysis and recommendations	N/A	N/A	N/A
#/% of BOS strategic priorities with two or more outcome indicators	N/A	N/A	N/A
#% of Board of Supervisors who indicate that Performance Budgeting is a valuable tool in developing and implementing County policy	N/A	N/A	5/100%

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Organizational Leadership and Management

Program Purpose: To provide leadership and management, strategic thinking, collaborative planning, sound financial and budgetary management, and results-based management in order to ensure effective organizational performance.

Total Expenditures: \$ 1,542,265

Total Staffing: 10.5

- **Key Intended Outcome:** An effective, efficient and accountable government organization

Organizational Leadership Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# /% of county departments engaging in strategic planning efforts	N/A	N/A	23/100%
#/% of county service systems engaging in strategic planning efforts	2	N/A	5/100%
Organizational Management Indicators:			
#/% of departments participating in quarterly management reviews (performance and financial)	0	0	23/100%
#/% of departments achieving satisfactory progress or better on quarterly management reviews (performance and financial)	N/A	N/A	12/52%
#/% of departments submitting results-based analysis with requests for additional funding	N/A	N/A	17/74%
Financial Management and Budget			
#/% of legal deadlines met in accordance with annual budget and bond issuance requirements	8/100%	N/A	8/100%
County bond ratings: Moody's/Standard and Poors	A1/A+	N/A	A1/A+
## of Departments who indicate that Performance Budgeting approach is a valuable tool for budget planning , policy development and decision making	N/A	N/A	17/74%
% of general reserves maintained at levels consistent with the Board of Supervisors budget and financial policy guidelines of 5%	N/A	N/A	N/A

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Intergovernmental, Regional & Community Planning

Program Purpose: To provide leadership, oversight and coordination of intergovernmental, regional and community planning efforts, strengthen community partnerships, and develop and implement the County's annual legislative program in order to further Board of Supervisors goals and priorities and maximize the use of resources for the benefit of the entire County.

Total Expenditures: \$ 795,441

Total Staffing: 4.5

▪ **Key Intended Outcome:**

Intergovernmental and Regional Coordination Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of written communications to the BOS regarding intergovernmental issues	N/A	N/A	N/A
#/% of systems including stakeholders in strategic planning efforts	N/A	N/A	N/A
#/% of departments including stakeholders in strategic planning efforts	N/A	N/A	N/A
# of revenue sharing and development agreements negotiated/% that result in cost recovery for County services or public benefit to communities	N/A	N/A	N/A
County Advocacy Efforts			
# of County interests positively influenced through advocacy efforts (statutory, regulatory or administrative)	N/A	N/A	N/A
\$ realized through federal advocacy efforts	N/A	N/A	N/A
#/% of departments participating in Legislative Platform development	N/A	N/A	N/A

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Public Information and Communications Program

Program Purpose: To provide timely and accurate information to citizens and employees about county services, Board actions, county events and local emergencies through news media, the county web site, printed materials, meetings and special events, presentations and other opportunities.

Total Expenditures: \$ 892,834

Total Staffing: 4.0

- **Key Intended Outcome:** Accurate, timely information, readily available to citizens and employees.

Community and Media Program Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of Web site visitors	N/A	N/A	506,604
# of direct media contacts/% rating the office as satisfactory or better on how well it communicates with the public	N/A	N/A	1,100
# of employee newsletter published/% rating the office as satisfactory or better on how well it communicates with employees	N/A	N/A	7

ECONOMIC DEVELOPMENT FUND 100 / APPROPRIATION 11120

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Expenditures						
Salaries and Employee Benefits	\$ 235,162	\$ 279,240	\$ 275,293	\$ 273,699	-2%	\$ 273,699
Services and Supplies	618,083	661,501	769,600	692,318	5%	708,918
Intra Fund Charges	637	1,932	85	85	-96%	85
Gross Budget:	<u>853,882</u>	<u>942,673</u>	<u>1,044,978</u>	<u>966,102</u>	2%	<u>982,702</u>
Intra Fund Credits	(254,418)	(205,671)	-	-	-100%	-
Net Budget:	<u>\$ 599,464</u>	<u>\$ 737,002</u>	<u>\$ 1,044,978</u>	<u>\$ 966,102</u>	31%	<u>\$ 982,702</u>
Revenue						
Intergovernmental Revenue	\$ 4,177	\$ 122,738	\$ -	\$ -	-100%	\$ -
Charges for Services	50,000	64,066	98,443	82,880	29%	82,880
Miscellaneous Revenue	15	35,468	291,968	291,968	723%	291,968
Total Revenue:	<u>\$ 54,192</u>	<u>\$ 222,272</u>	<u>\$ 390,411</u>	<u>\$ 374,848</u>	69%	<u>\$ 374,848</u>
Net County Cost:	<u>\$ 545,272</u>	<u>\$ 514,730</u>	<u>\$ 654,567</u>	<u>\$ 591,254</u>	15%	<u>\$ 607,854</u>
Allocated Positions	3	3	3	3	0%	3

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CORE FUNCTION: ECONOMIC DEVELOPMENT

Business Retention & Expansion Program

Program Purpose: To retain existing business within Placer County and provide expansion assistance as well as assistance hiring qualified people in order to provide increased job opportunities for residents.

Total Expenditures: \$337,381

Total Staffing: .35

- **Key Intended Outcome:** Businesses stay and expand in Placer County.

Business Retention & Expansion Indicators:	Projected 02-03	Actual 02-03	Target 03-04
% of businesses responded to within 48 hours of initial inquiry	100	N/A	100
% of commercial/industrial projects in redevelopment areas assisted	N/A	N/A	N/A
# of email newsletters sent per year	36,000	N/A	38,500

Business Attraction & Development Program

Program Purpose: To attract new and expanding business by promoting the outstanding qualities of Placer County in order to provide increased job opportunities for residents.

Total Expenditures: \$208,996

Total Staffing: .20

- **Key Intended Outcome:** Business entities come to or expand in Placer County.

Business Attraction & Development Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of development agreements successfully negotiated	N/A	N/A	4

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Land Development Services Program

Program Purpose: To assist real estate developers with fee estimates, site location services, financing assistance and other information in order to promote development and to expand industrial and commercial real estate square footage availability in the county.

Total Expenditures: \$365,742

Total Staffing: .35

- **Key Intended Outcome:** Industrial and commercial real estate space is available for new and existing businesses.

Land Development Services Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of fee estimates program for industrial and commercial development	10	N/A	12
# of businesses assisted in land use process in industrial, commercial and retail	N/A	N/A	80

Film Promotion Program

Program Purpose: To expose the film community to the scenic natural beauty and historic character of Placer County in order to be the site of choice for production crews.

Total Expenditures: \$73,148

Total Staffing: .07

- **Key Intended Outcome:** Film companies use Placer County in their productions.

Film Promotion Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of film productions (permits) in Placer County	18	N/A	17
# of viable location requests received	81	N/A	69
# of industry marketing trips	3	N/A	3

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Tourism Promotion Program

Program Purpose: To promote tourism in Placer County by providing information to people seeking tourist and recreational opportunities to the festivals, natural beauty and terrain in the county in order to provide many different choices of recreational activities that generate sales and transient occupancy tax revenues.

Total Expenditures: \$31,349

Total Staffing: .30

- **Key Intended Outcome:** Sales and transit occupancy tax revenues are increased.

Tourism Promotion Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of tourists that went to the Placer County Visitors Center	5,992	N/A	6,170
# of telephone inquiries received by the Placer County Visitors Center	3,700	N/A	3,811
\$ of transient occupancy tax revenues generated	\$225,000	N/A	\$230,000
% of transient occupancy tax revenue increased over the prior year	N/A	N/A	3%

Business Advantage Network/Job Development Program

Program Purpose: To encourage existing and new employers to hire unemployed or community members on public assistance in order to increase the percent of county residents that is employed.

Total Expenditures: \$28,361

Total Staffing: 0

- **Key Intended Outcome:** Placer County residents are employed.

Business Advantage Network/Job Development Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of Job Fairs held	3	3	3
# of job placements	N/A	N/A	175
% of Placer County residents on assistance that are available for work	.002	N/A	.002

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ORGANIZATION DEVELOPMENT FUND 100 / APPROPRIATION 12000

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Expenditures						
Salaries and Employee Benefits	\$ 366,030	\$ 440,700	\$ 469,009	\$ 486,784	10%	\$ 486,784
Services and Supplies	260,203	352,212	370,746	346,728	-2%	346,728
Intra Fund Charges	16,929	16,630	23,432	2,585	-84%	2,585
Gross Budget:	<u>643,162</u>	<u>809,542</u>	<u>863,187</u>	<u>836,097</u>	3%	<u>836,097</u>
Intra Fund Credits	(59,225)	(68,215)	(129,300)	(106,500)	56%	(106,500)
Net Budget:	<u>\$ 583,937</u>	<u>\$ 741,327</u>	<u>\$ 733,887</u>	<u>\$ 729,597</u>	-2%	<u>\$ 729,597</u>
Revenue						
Intergovernmental Revenue	\$ -	\$ 27,972	\$ -	\$ -	-100%	\$ -
Charges for Services	5,825	4,821	9,519	9,500	97%	9,500
Miscellaneous Revenue	1,467	2	-	-	-100%	-
Total Revenue:	<u>\$ 7,292</u>	<u>\$ 32,795</u>	<u>\$ 9,519</u>	<u>\$ 9,500</u>	-71%	<u>\$ 9,500</u>
Net County Cost:	<u>\$ 576,645</u>	<u>\$ 708,532</u>	<u>\$ 724,368</u>	<u>\$ 720,097</u>	2%	<u>\$ 720,097</u>
Allocated Positions	7	7	7	7	0%	7

CORE FUNCTION: ORGANIZATIONAL DEVELOPMENT

Employee Training and Development

Program Purpose: To provide learning opportunities for all employees to strengthen their knowledge, skills and leadership abilities and cultivate a highly skilled and effective workforce.

Total Expenditures: \$ 392,966

Total Staffing: 3.3

- **Key Intended Outcome:** Employees strengthen their knowledge, skills, and leadership abilities.

Employee Training and Development Indicators:	Projected 02-03	Actual 02-03	Target 03-04
#/% of employees attending at least one ODD training class per year	1,700	N/A	2,000
#/% of courses that include core competencies related to job classifications	N/A	N/A	N/A
#/% of courses that correspond to a countywide training needs assessment	N/A	N/A	N/A
#/% of students that will rank the class as good to excellent	85%	N/A	90%
#/of managers completing the executive leadership course/% ranking the course a good to excellent	85%	N/A	90%

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Organizational Assistance and Development

Program Purpose: To promote positive and collaborative work environments, assist employees to avoid and resolve conflicts, and support behavioral and organizational improvement through facilitation, mediation and other specialized services.

Total Expenditures: \$217,385

Total Staffing: 1.8

- **Key Intended Outcome:** Build positive and collaborative working relationships.

Organizational Assistance and Development Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of participants in mediation sessions/% of those rating process as helpful in resolving issues	35	N/A	40
#/% of specialized training and development programs for departments	N/A	N/A	N/A
# of employees participating in group facilitations/% rating the process as beneficial in resolving issues	40	N/A	50
# of specialized training and development programs provided to departments/% of participants rating the process as helpful in resolving issues	3/85%	N/A	6/90%

Employee Recognition

Program Purpose: To coordinate and support employee recognition and reward programs.

Total Expenditures: \$192,302

Total Staffing: 1.6

- **Key Intended Outcome:** To recognize and reward employees for excellent performance.

Employee Recognition Indicators:	Projected 02-03	Actual 02-03	Target 03-04
#/% of employees nominated for the Employee Recognition Program	300	N/A	325
#/% of department s participating in the Employee Recognition Program	N/A	N/A	N/A
#/% of departments nominating employees from outside their departments	N/A	N/A	N/A
#/% of employees participating in the Employee Suggestion Program	N/A	N/A	N/A
#/% of departments participating in the Employee Suggestion Program	N/A	N/A	N/A
# of suggestions submitted /% of suggestions accepted for implementation	N/A	N/A	N/A

Administration & Financial Services

County Executive Office

Jan Christofferson, County Executive Officer

Community Involvement

Program Purpose: To coordinate and support programs that provide opportunities for employees to help Placer County communities and constituents.

Total Expenditures: \$ 33,444

Total Staffing: .3

- Key Intended Outcome: To involve our employees in countywide programs and activities that support our community.

Community Involvement Indicators:	Projected 02-03	Actual 02-03	Target 03-04
#/% of employees participating in countywide programs and activities	N/A	N/A	N/A
#/% of departments that participate in countywide programs and activities	N/A	N/A	N/A
#/% of employees volunteering or participating in community events or organizations	N/A	N/A	N/A
Amount of dollars contributed by employees toward community programs and services	N/A	\$115,033	\$117,000

County Executive Office

Jan Christofferson, County Executive Officer

PROPRIETARY FUNDS

GENERAL LIABILITY INTERNAL SERVICE FUND FUND 270800 / APPROPRIATION 09800

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Operating Expenses						
Salaries and Employee Benefits	\$ 418,349	\$ 525,776	\$ 652,797	\$ 590,389	12%	\$ 590,389
Services and Supplies	1,587,039	1,339,539	1,523,327	1,401,132	5%	1,401,132
Other Charges	791,265	1,205,369	1,662,000	2,031,269	69%	2,031,269
Other Financing Uses	210,808	118,300	118,300	158,347	34%	158,347
Intra Fund Transfers	-	-	1,992	-	0%	-
Total Operating Expenditures:	\$ 3,007,461	\$ 3,188,984	\$ 3,958,416	\$ 4,181,137	31%	\$ 4,181,137
Revenue						
Revenue from Use of Money and Property	\$ 423,490	\$ 295,937	\$ 300,000	\$ 300,000	1%	\$ 300,000
Intergovernmental Revenue	(1,524)	-	-	-	0%	-
Charges for Services	2,305,061	2,192,694	3,399,514	3,412,128	56%	3,412,128
Miscellaneous Revenue	321,819	326,851	128,500	378,500	16%	378,500
Other Financing Sources	103,296	-	150,364	90,508	100%	90,508
Total Revenue:	\$ 3,152,142	\$ 2,815,482	\$ 3,978,378	\$ 4,181,136	49%	\$ 4,181,136
Net Income (Loss)	\$ 144,681	\$ (373,502)	\$ 19,962	\$ (1)	-100%	\$ (1)
Fixed Assets	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Allocated Positions	8	8	7	6	-25%	6

Program Purpose: Administers and controls the claim costs of the General Liability Program by reducing and avoiding risks; obtaining appropriate types and amounts of insurance; and maintaining an adequate reserve to pay for all liability claims and related costs.

County Executive Office

Jan Christofferson, County Executive Officer

WORKERS COMPENSATION INTERNAL SERVICE FUND FUND 270810 / APPROPRIATION 09810

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Operating Expenses						
Salaries and Employee Benefits	\$ 253,800	\$ 293,449	\$ 302,707	\$ 309,515	5%	\$ 309,515
Services and Supplies	922,964	1,037,196	2,021,170	1,833,592	77%	1,874,592
Other Charges	3,600,491	4,880,896	5,668,098	4,668,098	-4%	4,668,098
Other Financing Uses	(1,520)	-	173,515	153,386	100%	153,386
Intra Fund Transfers	-	-	1,722	-	0%	-
Total Operating Expenditures:	\$ 4,775,735	\$ 6,211,541	\$ 8,167,212	\$ 6,964,591	12%	\$ 7,005,591
Revenue						
Revenue from Use of Money and Property	\$ 461,419	\$ 356,869	\$ 370,000	\$ 366,283	3%	\$ 366,283
Charges for Services	64	9,035	-	5,284	-42%	5,284
Miscellaneous Revenue	5,075,202	6,502,233	6,657,757	6,593,023	1%	6,593,023
Other Financing Sources	380,520	-	-	-	0%	-
Total Revenue:	\$ 5,917,205	\$ 6,868,137	\$ 7,027,757	\$ 6,964,590	1%	\$ 6,964,590
Net Income (Loss)	\$ 1,141,470	\$ 656,596	\$ (1,139,455)	\$ (1)	-100%	\$ (41,001)
Fixed Assets						
Fixed Assets	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Allocated Positions	0	0	4	4	100%	4

Program Purpose: Administers the Workers Compensation and Safety Programs by promoting worker health and safety; managing worker injury claims; and maintaining adequate reserves to pay claims and related costs.

**COUNTY EXECUTIVE OFFICE
APPROPRIATION SUMMARY
Fiscal Year 2003-04**

ADMINISTERED BY:

COUNTY EXECUTIVE OFFICER

Appropriations	FY 2002-03		FY 2003-04	
	Actual	Position Allocations	BOS Approved Budget	Position Allocations
GENERAL FUND				
County Executive ¹	\$ 1,903,189	15	\$ 3,872,653	27
CEO Special Services	1,060,168	11		
Economic Development	737,002	3	982,702	3
Organizational Development Division	741,327	7	729,597	7
Emergency Services	401,521	4	497,993	4
Disaster Response/Recovery	626	0	200,000	0
Subtotal General Fund	\$ 4,843,833	40	\$ 6,282,945	41
OTHER OPERATING FUND				
Fire Control - Fund 170	\$ 1,257,996	1	\$ 3,507,323	1
INTERNAL SERVICE FUNDS				
General Liability Insurance ² - Fund 270/800	\$ 3,188,984	8	\$ 4,181,137	6
Workers Compensation ² - Fund 270/810	6,211,541	3	7,005,591	4
Subtotal Internal Service Funds	\$ 9,400,525	11	\$ 11,186,728	10
TOTAL ALL FUNDS	\$ 15,502,354	52	\$ 20,976,996	52

¹CEO Special Services was consolidated into the County Executive Office budget in FY 2003-04

²Budget includes total operating expenses and fixed assets.

Note: The Local Agency Formation Commission separated from the County Executive Office in FY 2002-03.

County Executive Office

General Fund

Fund: 100

Subfund: 0

Appropriation: 10040

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	1,139,814	1,267,896	2,070,494	1,944,159	1,944,159
1003 Extra Help		9,117	10,682	30,000	30,000
1005 Overtime & Call Back	2,157	2,237	1,600	1,500	1,500
1006 Sick Leave Payoff	146,354	56,705			
1300 P.E.R.S.	90,291	89,620	248,556	233,479	233,479
1301 F.I.C.A.	86,640	90,749	159,332	151,138	151,138
1310 Employee Group Ins	84,611	111,344	258,222	263,637	263,637
1315 Workers Comp Insurance	9,276	3,445	22,867	39,791	39,791
Total Salaries & Benefits	1,559,143	1,631,113	2,771,753	2,663,704	2,663,704
Services & Supplies					
2020 Clothes & Personal Supplies		312			
2050 Communications - Radio	1,464	2,378	5,000	5,000	5,000
2051 Communications - Telephone	36,035	36,906	51,000	51,000	51,000
2068 Food		205			
2291 Maintenance - Computer Equip	144	663			
2406 Maintenance - Janitorial		19			
2439 Membership/Dues	2,100	1,174	4,450	4,450	4,450
2456 Misc Expense	83	221			
2481 PC Acquisition		193	10,000	8,500	8,500
2511 Printing	14,502	19,139	28,000	26,000	26,000
2522 Other Supplies	9,907	8,401	13,850	13,850	13,850
2523 Office Supplies & Exp	21,181	18,096	25,000	23,000	23,000
2524 Postage	1,537	730	3,000	3,000	3,000
2528 Services		105			
2555 Prof/Spec Svcs - Purchased	62,937	149,234	447,882	447,882	301,800
2701 Publications & Legal Notices	97	194			
2709 Rents & Leases - Computer SW	5,517	5,820	11,803	11,803	11,803
2727 Rents & Leases - Bldgs & Impr		275			
2770 Fuels & Lubricants	389	234			
2809 Rents and Leases-PC	819		6,035	6,035	6,035
2838 Special Dept Expense-1099 Repor		80			
2840 Special Dept Expense	6,216	13,097	667,200	470,452	702,430
2844 Training	1,462	1,389	14,000	12,000	12,000
2860 Library Materials		333			
2931 Travel & Transportation	13,846	8,476	25,000	22,000	22,000
2932 Mileage	1,061	530	2,500	2,500	2,500
2941 County Vehicle Mileage	5,134	1,899	13,825	12,000	12,000
Total Services & Supplies	184,431	270,103	1,328,545	1,119,472	1,205,368
Charges From Departments					
5290 I/T Maintenance - Equipment	63				
5405 I/T Maintenance - Bldgs & Improvem	1,105	2,056	2,901	2,901	2,901
5456 I/T Miscellaneous Expense	37				
5552 I/T - MIS Services	595	595	680	680	680
5555 I/T Prof/Special Services - Purchase		(786)			
5556 I/T - Professional Services	20,912	72			
5840 I/T Special Dept Expense	39	36			
Total Charges From Departments	22,751	1,973	3,581	3,581	3,581
Gross Budget	1,766,325	1,903,189	4,103,879	3,786,757	3,872,653

County Executive Office

General Fund

Fund: 100

Subfund: 0

Appropriation: 10040

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
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Less: Charges to Departments

5001 Intrafund Transfers	(16,372)		(4,344)	(4,344)	
5002 I/T - County General Fund	(93,137)		(66,456)		
5015 I/T - Comm Services Fund			(206)	(206)	
Total Charges to Departments	(109,509)		(71,006)	(4,550)	

Net Budget	1,656,816	1,903,189	4,032,873	3,782,207	3,872,653
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Less: Revenues

6156 Sales & Use Taxes	(57,533)	(21,395)	(70,000)	(70,000)	(70,000)
7234 State Aid - Mandated Costs	(4,481)		(28,800)	(5,000)	(5,000)
8212 Other General Reimbursement	(52,402)	(32,330)	(60,000)	(60,000)	(46,375)
8218 Forms and Photocopies		(19)			
8764 Miscellaneous Revenues	(1,418)	(125)			
8782 Contributions from Other Agencies			(13,625)	(4,500)	(4,500)
8954 Operating Transfers In			(70,444)	(12,000)	(12,000)
Total Revenues	(115,834)	(53,869)	(242,869)	(151,500)	(137,875)

Net County Cost	1,540,982	1,849,320	3,790,004	3,630,707	3,734,778
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CEO Special Services

General Fund

Fund: 100

Subfund: 0

Appropriation: 10150

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	571,556	637,542			
1003 Extra Help	822	1,031			
1005 Overtime & Call Back	280	90			
1300 P.E.R.S.	39,472	44,415			
1301 F.I.C.A.	43,327	48,119			
1310 Employee Group Ins	38,167	47,204			
1315 Workers Comp Insurance	4,182	3,821			
Total Salaries & Benefits	697,806	782,222			
Services & Supplies					
2050 Communications - Radio	3,463	946			
2051 Communications - Telephone	12,172	10,111			
2290 Maintenance - Equipment		254			
2291 Maintenance - Computer Equip	2,000	625			
2439 Membership/Dues	1,004	614			
2481 PC Acquisition	3,583	6,432			
2511 Printing	9,206	14,925			
2522 Other Supplies	4,968	2,223			
2523 Office Supplies & Exp	5,827	1,271			
2524 Postage	311	6			
2555 Prof/Spec Svcs - Purchased	217,021	166,552			
2556 Prof/Spec Svcs - County	368	4,952			
2701 Publications & Legal Notices	30	(274)			
2709 Rents & Leases - Computer SW	3,544	6,018			
2770 Fuels & Lubricants		59			
2809 Rents and Leases-PC	2,584				
2838 Special Dept Expense-1099 Repor		1,831			
2840 Special Dept Expense	43,136	9,862			
2844 Training	805	520			
2860 Library Materials		19			
2931 Travel & Transportation	6,138	4,062			
2932 Mileage	935	823			
2941 County Vehicle Mileage	7,664	7,549			
Total Services & Supplies	324,759	239,380			
Other Charges					
3851 Interest	35	48			
Total Other Charges	35	48			
Charges From Departments					
5405 I/T Maintenance - Bldgs & Improvem	105	146			
5550 I/T - Administration	55,670				
5552 I/T - MIS Services	85	85			
5555 I/T Prof/Special Services - Purchase		62,000			
5556 I/T - Professional Services	76,572				
5840 I/T Special Dept Expense	408				
Total Charges From Departments	132,840	62,231			
Gross Budget	1,155,440	1,083,881			

CEO Special Services

General Fund

Fund: 100

Subfund: 0

Appropriation: 10150

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
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Less: Charges to Departments

5001 Intrafund Transfers	(6,800)	(5,500)			
5002 I/T - County General Fund	(18,100)	(1,689)			
5004 I/T - Road Fund	(41,284)				
5011 I/T - Public Safety Fund	(6,615)	(16,370)			
5015 I/T - Comm Services Fund	(147)	(154)			
5022 I/T - Mental Health Fund	(1,471)				
Total Charges to Departments	(74,417)	(23,713)			

Net Budget 1,081,023 1,060,168

Less: Revenues

7234 State Aid - Mandated Costs	(450)				
8212 Other General Reimbursement	(18,075)	(11,320)			
8263 Development Fees	(13)				
8764 Miscellaneous Revenues	(1,726)	(1,891)			
8782 Contributions from Other Agencies	(2,713)	(6,000)			
Total Revenues	(22,977)	(19,211)			

Net County Cost 1,058,046 1,040,957

Economic Development

General Fund

Fund: 100

Subfund: 0

Appropriation: 11120

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	184,530	196,074	199,090	200,590	200,590
1005 Overtime & Call Back		1,182			
1006 Sick Leave Payoff		24,647			
1300 P.E.R.S.	12,619	14,564	24,364	21,270	21,270
1301 F.I.C.A.	13,631	16,322	15,230	15,230	15,230
1310 Employee Group Ins	20,629	22,703	34,439	34,439	34,439
1315 Workers Comp Insurance	3,753	3,748	2,170	2,170	2,170
Total Salaries & Benefits	235,162	279,240	275,293	273,699	273,699
Services & Supplies					
2050 Communications - Radio	(4)	495			
2051 Communications - Telephone	15,242	17,434	19,381	19,381	19,381
2290 Maintenance - Equipment	6,677	431			
2291 Maintenance - Computer Equip		221	133	133	133
2439 Membership/Dues	5,517	25,569	10,000	10,000	10,000
2456 Misc Expense			2,500	2,500	2,500
2481 PC Acquisition	2,025	594			
2511 Printing	9,908	10,483	6,828	6,828	6,828
2522 Other Supplies		2,882			
2523 Office Supplies & Exp	3,764	4,425	6,415	6,415	6,415
2524 Postage	4,238	4,825	4,840	4,840	4,840
2554 Commissioner's Fees	375	300	3,385	3,385	3,385
2555 Prof/Spec Svcs - Purchased	453,389	450,182	509,949	442,279	442,279
2709 Rents & Leases - Computer SW	1,976	2,485	2,491	2,479	2,479
2711 Rents & Leases - Auto		6,710	6,200	6,200	6,200
2727 Rents & Leases - Bldgs & Impr			43,403	43,403	43,403
2770 Fuels & Lubricants	1,013	1,177	1,006	1,006	1,006
2809 Rents and Leases-PC	1,362	2,858	6,162	6,162	6,162
2838 Special Dept Expense-1099 Repor	10,797	26,457			
2840 Special Dept Expense	86,252	81,548	128,000	118,400	135,000
2844 Training		520	141	141	141
2931 Travel & Transportation	12,293	17,853	14,666	14,666	14,666
2932 Mileage	67	78			
2935 Advisory /Comm Expenses			200	200	200
2941 County Vehicle Mileage	3,192	3,974	3,900	3,900	3,900
Total Services & Supplies	618,083	661,501	769,600	692,318	708,918
Charges From Departments					
5405 I/T Maintenance - Bldgs & Improvem		159			
5522 I/T Other Supplies	72				
5552 I/T - MIS Services	85	85	85	85	85
5556 I/T - Professional Services	192	126			
5840 I/T Special Dept Expense	288	1,562			
Total Charges From Departments	637	1,932	85	85	85
Gross Budget	853,882	942,673	1,044,978	966,102	982,702
Less: Charges to Departments					
5002 I/T - County General Fund		(671)			
5026 I/T - Advertising & Promotion Fund	(254,418)	(205,000)			
Total Charges to Departments	(254,418)	(205,671)			
Net Budget	599,464	737,002	1,044,978	966,102	982,702

Economic Development

General Fund

Fund: 100

Subfund: 0

Appropriation: 11120

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
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Less: Revenues

7136 State Aid - Job Training ETP		(80,938)			
7232 State Aid - Other		(41,800)			
7234 State Aid - Mandated Costs	(4,177)				
8212 Other General Reimbursement	(50,000)	(64,066)	(98,443)	(82,880)	(82,880)
8764 Miscellaneous Revenues	(15)	(2,268)	(3,150)	(3,150)	(3,150)
8780 Contributions from Other Funds		(33,200)	(288,818)	(288,818)	(288,818)
Total Revenues	(54,192)	(222,272)	(390,411)	(374,848)	(374,848)
Net County Cost	545,272	514,730	654,567	591,254	607,854

Organization Development Division

General Fund

Fund: 100

Subfund: 0

Appropriation: 12000

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	294,360	346,728	371,679	371,679	371,679
1003 Extra Help	6,094	4,472			
1005 Overtime & Call Back	13				
1006 Sick Leave Payoff		7,529			
1011 Salary Savings			(25,000)		
1300 P.E.R.S.	20,430	24,394	45,338	38,000	38,000
1301 F.I.C.A.	22,632	26,304	28,330	28,433	28,433
1310 Employee Group Ins	20,356	29,537	45,662	45,662	45,662
1315 Workers Comp Insurance	2,145	1,736	3,000	3,010	3,010
Total Salaries & Benefits	366,030	440,700	469,009	486,784	486,784
Services & Supplies					
2050 Communications - Radio	13,666	6,041			
2051 Communications - Telephone	9,922	10,484	17,121	18,300	18,300
2290 Maintenance - Equipment	198	36	800	800	800
2439 Membership/Dues	590	565	1,350	1,350	1,350
2510 PC Upgrades	254		500	500	500
2511 Printing	7,555	12,556	13,500	13,500	13,500
2522 Other Supplies	1,255	2,201	1,500	1,500	1,500
2523 Office Supplies & Exp	13,320	8,828	11,700	11,500	11,500
2524 Postage	201	487	1,250	1,250	1,250
2532 Foresthill Memorial Hall	11				
2555 Prof/Spec Svcs - Purchased		2,655	37,397	22,000	22,000
2556 Prof/Spec Svcs - County		8,860			
2709 Rents & Leases - Computer SW	3,331	2,250	2,478	2,478	2,478
2727 Rents & Leases - Bldgs & Impr		150	2,000	2,000	2,000
2809 Rents and Leases-PC	8,010	5,681			
2840 Special Dept Expense	99,809	17,291	27,500	18,000	18,000
2842 Tuition Reimbursement	21,314	43,646	20,000	20,000	20,000
2844 Training	71,925	222,038	223,000	223,000	223,000
2860 Library Materials	5,045	6,385	5,000	4,900	4,900
2931 Travel & Transportation	3,189	1,969	4,650	4,650	4,650
2932 Mileage		51			
2941 County Vehicle Mileage	608	38	1,000	1,000	1,000
Total Services & Supplies	260,203	352,212	370,746	346,728	346,728
Charges From Departments					
5405 I/T Maintenance - Bldgs & Improvem	14,104	15,825	15,397	1,500	1,500
5552 I/T - MIS Services	85	85	85	85	85
5556 I/T - Professional Services			7,950	1,000	1,000
5840 I/T Special Dept Expense	2,740				
5844 I/T Training		720			
Total Charges From Departments	16,929	16,630	23,432	2,585	2,585
Gross Budget	643,162	809,542	863,187	836,097	836,097
Less: Charges to Departments					
5001 Intrafund Transfers	(50,350)				
5002 I/T - County General Fund	(8,725)	(68,065)	(110,000)	(106,500)	(106,500)
5004 I/T - Road Fund			(5,000)		
5008 I/T - County Office Bldg Fund		(150)			
5009 I/T - County Library Fund			(300)		
5011 I/T - Public Safety Fund	(150)		(10,000)		
5022 I/T - Mental Health Fund			(4,000)		
Total Charges to Departments	(59,225)	(68,215)	(129,300)	(106,500)	(106,500)
Net Budget	583,937	741,327	733,887	729,597	729,597

Organization Development Division

General Fund

Fund: 100

Subfund: 0

Appropriation: 12000

**Budget
Category
(1)**

**Actual
2001-02
(2)**

**Actual
2002-03
(3)**

**Dept Req
2003-04
(4)**

**CEO Rec
2003-04
(5)**

**BOS
Adopted
2003-04
(6)**

Less: Revenues

7232 State Aid - Other		(27,972)			
8212 Other General Reimbursement		(3,187)	(9,519)	(9,500)	(9,500)
8297 Training Fees	(5,825)	(1,634)			
8755 Donation	(974)				
8764 Miscellaneous Revenues	(443)	(2)			
8779 Contributions from General Fun	(50)				
Total Revenues	(7,292)	(32,795)	(9,519)	(9,500)	(9,500)

Net County Cost	576,645	708,532	724,368	720,097	720,097
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Emergency Services

General Fund

Fund: 100

Subfund: 0

Appropriation: 22310

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	206,848	139,116	169,971	168,483	168,483
1003 Extra Help	37,431	33,976	64,495	52,862	52,862
1005 Overtime & Call Back	229	2,410	5,000	3,500	3,500
1300 P.E.R.S.	13,240	8,287	18,627	21,670	21,670
1301 F.I.C.A.	16,909	11,171	18,000	18,000	18,000
1310 Employee Group Ins	19,025	13,546	26,389	30,699	30,699
1315 Workers Comp Insurance	2,704	1,908	2,800	2,676	2,676
Total Salaries & Benefits	296,386	210,414	305,282	297,890	297,890
Services & Supplies					
2050 Communications - Radio	5,176	13,732		22,661	22,661
2051 Communications - Telephone	36,746	47,680	38,000	40,000	40,000
2068 Food		28			
2130 Insurance		2,804			
2140 Gen Liability Ins	3,140	4,399	2,402	2,402	2,402
2277 Auto - Towing		120			
2290 Maintenance - Equipment	1,661	483	500	500	500
2291 Maintenance - Computer Equip	83	221			
2439 Membership/Dues	846	75	530	530	530
2481 PC Acquisition		13,422			
2511 Printing	3,097	4,876	3,000	3,000	3,000
2522 Other Supplies	993	7,019	3,000	5,000	5,000
2523 Office Supplies & Exp	4,488	4,438	3,500	3,500	3,500
2524 Postage	2,345	2,264	3,600	3,600	3,600
2550 Administration	2,713	7,990			
2555 Prof/Spec Svcs - Purchased	3,976	3,479	34,000	10,000	10,000
2556 Prof/Spec Svcs - County		370			
2701 Publications & Legal Notices	800				
2709 Rents & Leases - Computer SW	2,984	2,973	1,649	3,846	3,846
2727 Rents & Leases - Bldgs & Impr		350			
2809 Rents and Leases-PC			2,350	1,500	1,500
2838 Special Dept Expense-1099 Repor		721			
2840 Special Dept Expense	14,259	5,006	7,000	7,000	7,000
2841 Golden Sierra IR/OJT			3,800	3,000	3,000
2844 Training	673	5,113	1,500	1,500	1,500
2860 Library Materials		1,590			
2931 Travel & Transportation	98	55	2,000	2,000	2,000
2932 Mileage	99	718			
2941 County Vehicle Mileage	19,517	22,031	18,000	18,000	18,000
Total Services & Supplies	103,694	151,957	124,831	128,039	128,039
Other Financing Uses					
3775 Operating Transfer Out	25,000				
Total Other Financing Uses	25,000				
Charges From Departments					
5051 I/T - Communications			22,661		
5310 I/T Employee Group Insurance	8,131	9,345	10,106	10,106	10,106
5405 I/T Maintenance - Bldgs & Improvem	26,188	20,215	14,720	14,006	14,006
5522 I/T Other Supplies	18				
5550 I/T - Administration	8,594	22,284	44,322	44,322	44,322
5552 I/T - MIS Services	1,293	1,503	2,197	6,000	6,000
5556 I/T - Professional Services	11,145		7,946		
5840 I/T Special Dept Expense	82	8,830		7,000	7,000
5965 I/T Utilities	3,360	3,981	17,630	17,630	17,630
Total Charges From Departments	58,811	66,158	119,582	99,064	99,064

Emergency Services

General Fund

Fund: 100

Subfund: 0

Appropriation: 22310

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Gross Budget	483,891	428,529	549,695	524,993	524,993
Less: Charges to Departments					
5002 I/T - County General Fund		(8)			
5010 I/T - Fire Protection Fund	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)
Total Charges to Departments	(27,000)	(27,008)	(27,000)	(27,000)	(27,000)
Net Budget	456,891	401,521	522,695	497,993	497,993
Less: Revenues					
7232 State Aid - Other	(92)				
7250 Federal Aid Disaster Admin	(47,573)	(42,462)	(40,070)	(40,000)	(40,000)
7292 Aid from Other Governmental Ag	(17,299)	(18,248)	(13,851)	(17,851)	
7424 State Aid - Public Safety Service	(88,145)	(90,097)	(86,365)	(98,250)	(106,468)
8212 Other General Reimbursement	(39,130)				
8764 Miscellaneous Revenues	(18)	(283)			
Total Revenues	(192,257)	(151,090)	(140,286)	(156,101)	(146,468)
Net County Cost	264,634	250,431	382,409	341,892	351,525

Disaster Response/Recovery

General Fund

Fund: 100

Subfund: 0

Appropriation: 22350

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1003 Extra Help			10,000	50,000	50,000
1005 Overtime & Call Back			15,000	25,000	25,000
Total Salaries & Benefits			25,000	75,000	75,000
Services & Supplies					
2051 Communications - Telephone			5,000	5,000	5,000
2456 Misc Expense			14,776	14,776	14,776
2522 Other Supplies			5,000	5,000	5,000
2555 Prof/Spec Svcs - Purchased	60		25,000	50,000	50,000
2709 Rents & Leases - Computer SW	224	224	224	224	224
2840 Special Dept Expense	16,992	402	25,000	50,000	50,000
Total Services & Supplies	17,276	626	75,000	125,000	125,000
Gross Budget	17,276	626	100,000	200,000	200,000
Net Budget	17,276	626	100,000	200,000	200,000
Less: Revenues					
7326 Federal - Other			(100,000)	(200,000)	(200,000)
8764 Miscellaneous Revenues		(19,000)			
Total Revenues		(19,000)	(100,000)	(200,000)	(200,000)
Net County Cost	17,276	(18,374)			

Fire Protection-Not Countywide

Fire Protection Fund

Fund: 170

Subfund: 0

Appropriation: 22160

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	26,633	63,533	67,596	67,596	67,596
1300 P.E.R.S.	1,830	4,523	8,102	8,517	8,517
1301 F.I.C.A.	2,000	4,789	5,171	5,171	5,171
1310 Employee Group Ins	3,602	9,388	12,480	13,120	13,120
1315 Workers Comp Insurance	191	1,899	4,021	4,021	4,021
Total Salaries & Benefits	34,256	84,132	97,370	98,425	98,425
Services & Supplies					
2050 Communications - Radio	193	2,546		3,000	3,000
2051 Communications - Telephone	37,383	15,000	20,000	22,000	22,000
2068 Food		534			
2130 Insurance	14,000	17,293	18,500	20,000	20,000
2140 Gen Liability Ins	2,838	3,795	3,944	3,944	3,944
2273 Parts	4,817	10,235			
2290 Maintenance - Equipment	19,479	4,630	3,000	3,000	3,000
2291 Maintenance - Computer Equip			1,960	1,960	1,960
2405 Materials - Bldgs & Impr	2,843	3,870	4,000	4,000	4,000
2406 Maintenance - Janitorial		280			
2456 Misc Expense	5,623	9,909	23,885	20,000	20,000
2481 PC Acquisition			1,700	1,700	1,700
2511 Printing	661	209			
2522 Other Supplies	32,307	42,331			55,000
2523 Office Supplies & Exp	581	3,972	1,500	1,500	1,500
2524 Postage		20			
2528 Services		108			
2550 Administration		4,165			
2555 Prof/Spec Svcs - Purchased	1,384,625	1,431,823	1,833,355	1,833,355	1,833,355
2556 Prof/Spec Svcs - County	46,462	3,678			
2709 Rents & Leases - Computer SW	3,620	3,621	3,621	4,041	4,041
2710 Rents & Leases - Equipment		217			
2727 Rents & Leases - Bldgs & Impr		600			
2770 Fuels & Lubricants	58				
2809 Rents and Leases-PC			800	800	800
2838 Special Dept Expense-1099 Repor	4,461	8,914	3,000	18,000	18,000
2840 Special Dept Expense	32,097	55,516	61,800	61,800	1,230,925
2844 Training	987	807	6,240	9,240	9,240
2860 Library Materials		2,365			
2941 County Vehicle Mileage	5,776	4,257	8,493	8,493	8,493
2965 Utilities	2,369	3,913	3,000	3,000	3,000
Total Services & Supplies	1,601,180	1,634,608	1,998,798	2,019,833	3,243,958
Other Charges					
3810 Lease Purchase Principal	44,001	46,471	49,150	49,150	49,150
3830 Lease Purchase Interest	10,127	7,631	4,992	4,992	4,992
Total Other Charges	54,128	54,102	54,142	54,142	54,142
Fixed Assets					
4451 Equipment	48,266				30,000
Total Fixed Assets	48,266				30,000
Other Financing Uses					
3775 Operating Transfer Out		16,306			
Total Other Financing Uses		16,306			
Charges From Departments					
5310 I/T Employee Group Insurance			5,257	5,257	5,257
5527 I/T Prof Services A-87 Costs				52,879	52,879
5550 I/T - Administration	28,922	27,000	27,000	27,000	27,000

Fire Protection-Not Countywide

Fire Protection Fund

Fund: 170

Subfund: 0

Appropriation: 22160

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
5552 I/T - MIS Services			662	662	662
5556 I/T - Professional Services	145	152			
Total Charges From Departments	29,067	27,152	32,919	85,798	85,798
Gross Budget	1,766,897	1,816,300	2,183,229	2,258,198	3,512,323
Less: Charges to Departments					
5002 I/T - County General Fund	(542,092)	(544,385)	(551,912)	(555,000)	(5,000)
5010 I/T - Fire Protection Fund		(13,919)			
Total Charges to Departments	(542,092)	(558,304)	(551,912)	(555,000)	(5,000)
Net Budget	1,224,805	1,257,996	1,631,317	1,703,198	3,507,323
Less: Revenues					
6100 Current Secured Property Taxes	(595,545)	(659,950)	(713,344)	(733,533)	(733,533)
6107 Unitary & Op Non-Unitary	(36,567)	(37,637)	(40,768)	(38,460)	(38,460)
6111 Current Unsecured Property Tax	(22,380)	(24,617)	(20,000)	(20,000)	(20,000)
6132 Redemptions Gen Taxes	1,211	302			
6140 Property Taxes Prior Unsec	(371)	(336)	(210)	(210)	(210)
6160 Timber Tax Guarantee	(1,641)	(1,444)	(1,260)	(1,260)	(1,260)
6171 Supplemental - Property Taxes C	(53,462)	(53,870)	(31,575)	(31,575)	(31,575)
6950 Interest	(8,693)	(15,182)	(8,000)	(4,384)	(4,384)
7205 Homeowners Property Tax Red	(10,546)	(11,098)	(8,500)	(7,000)	(7,000)
7232 State Aid - Other	(7,034)	(137,347)			(1,149,125)
7292 Aid from Other Governmental Ag	(22,987)				
7424 State Aid - Public Safety Service	(191,410)	(235,192)	(157,750)	(213,538)	(229,677)
7455 State Match					(20,000)
8193 Other Services			(40,000)	(40,000)	(40,000)
8197 Fire Services	(316,629)	(713,000)	(516,637)	(516,637)	(504,637)
8212 Other General Reimbursement	(500)	(1,451)			
8215 Administrative Services	(11,130)	(22,151)			
8263 Development Fees	(54,128)	(54,102)	(54,141)	(54,141)	(54,141)
8764 Miscellaneous Revenues	(71,746)	(2,747)			
8779 Contributions from General Fun					(475,000)
8780 Contributions from Other Funds			(42,460)	(42,460)	(42,460)
8782 Contributions from Other Agencies					(30,000)
8954 Operating Transfers In		(16,306)			
Total Revenues	(1,403,558)	(1,986,128)	(1,634,645)	(1,703,198)	(3,381,462)
Net County Cost	(178,753)	(728,132)	(3,328)		125,861

Fund: 270 Self Insurance Fund
Subfund: 800 General Liability Insurance
Budget Unit: 9800 Gen Liability Insurance

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Income					
8212 Other General Reimbursement	170,761	133,924	25,000	37,614	37,614
8328 Self Insurance Proceeds	2,134,284	2,058,770	3,374,514	3,374,514	3,374,514
8761 Insurance Refunds				50,000	50,000
8785 Contrib Dental Insurance Premiu	16				
Total Operating Income	2,305,061	2,192,694	3,399,514	3,462,128	3,462,128
Operating Expenses					
1001 Employee Paid Sick Leave	185	144			
1002 Salaries and Wages	310,474	343,825	453,618	398,618	398,618
1003 Extra Help	11,096	15,783	50,711	65,000	65,000
1004 Accr Compensated Leave	3,232	5,332			
1006 Sick Leave Payoff	13,692	57,185			
1011 Salary Savings			(10,000)		
1300 P.E.R.S.	23,016	28,878	54,731	41,855	41,855
1301 F.I.C.A.	24,130	29,362	38,612	35,467	35,467
1310 Employee Group Ins	29,020	37,643	51,343	44,117	44,117
1315 Workers Comp Insurance	3,504	7,624	13,782	5,332	5,332
2051 Communications - Telephone	14,136	15,555	13,183	13,183	13,183
2130 Insurance	33,464	15,321	50,000	40,000	40,000
2140 Gen Liability Ins	108,986	122,164	200,000	200,000	200,000
2145 Fire Package Ins	94,121	156,698	225,000	225,000	225,000
2257 Witness Fees	3,433				
2258 Defense Experts	(75)				
2290 Maintenance - Equipment			400	400	400
2291 Maintenance - Computer Equip	504	315			
2292 Maintenance - Software		476			
2310 Employee Benefits Systems	29,543	32,276	37,978	37,978	37,978
2405 Materials - Bldgs & Impr	133	684			
2439 Membership/Dues	1,885	1,279	3,883	3,883	3,883
2456 Misc Expense	51,180	21,962	90,000	40,000	40,000
2481 PC Acquisition		1,700		5,350	5,350
2510 PC Upgrades		7,074	15,100	15,100	15,100
2511 Printing	4,329	3,012	6,000	6,000	6,000
2522 Other Supplies	744	3,570	4,600	2,900	2,900
2523 Office Supplies & Exp	10,667	6,306	15,000	11,500	11,500
2524 Postage	1,433	1,759	2,000	2,000	2,000
2542 Court Reporting Outside Vendor	23,120	7,648	23,500	23,500	23,500
2543 Investigators	47,461	58,757	120,000	80,000	80,000
2550 Administration	99,003	26,118	22,400	5,000	5,000
2555 Prof/Spec Svcs - Purchased	73,351	66,159	80,000	75,000	75,000
2556 Prof/Spec Svcs - County	171,849	340,118	556,730	556,785	556,785
2561 Legal Services	786,260	378,512			
2701 Publications & Legal Notices	360	609			
2709 Rents & Leases - Computer S	15,384	9,139	9,253	9,253	9,253
2809 Rents and Leases-PC	1,397	4,047	8,300	8,300	8,300
2838 Special Dept Expense-1099 Rep	1,495	7,894			
2840 Special Dept Expense	1,644	40,317	25,000	25,000	25,000
2842 Tuition Reimbursement	1,900	365			
2844 Training	1,049	844	6,000	6,000	6,000
2860 Library Materials	818	962			
2931 Travel & Transportation	1,220	502	4,000	4,000	4,000
2932 Mileage	1,030	3,147			
2941 County Vehicle Mileage	5,170	4,250	5,000	5,000	5,000
2955 Prof & Spec Serv & Med	45				
3551 Transfer Out A-87 Costs	190,310	118,300	118,300	158,347	158,347
3701 Equipment Depreciation	1,139		8,000	8,000	8,000
3702 Bldg & Impr Depreciation	1,473	1,473	4,000	4,000	4,000
3775 Operating Transfer Out	20,498				
3925 Judgments and Damages	416,746	368,882	950,000	950,000	950,000
3929 Judgments and Damages - non-	371,157	117,437	200,000	100,000	100,000

Fund: 270 Self Insurance Fund
Subfund: 800 General Liability Insurance
Budget Unit: 9800 Gen Liability Insurance

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
3931 Tort-Related Litigation		30,617	250,000	250,000	250,000
3932 Non-Tort Litigation	750	15,160	250,000	200,000	200,000
3935 Contingencies-Judgement and D		671,800		519,269	519,269
5552 I/T - MIS Services			1,992		
Total Operating Expenses	3,007,461	3,188,984	3,958,416	4,181,137	4,181,137
Net Operating Income (Loss)	(702,400)	(996,290)	(558,902)	(719,009)	(719,009)
Non-Operating Revenue (Expense)					
6950 Interest	423,490	295,937	300,000	300,000	300,000
7270 Federal Aid - M/H Drug	(1,524)				
8753 Other Sales	1,000				
8761 Insurance Refunds		40,392			
8763 Non-Tort Recovery		152,947			
8764 Miscellaneous Revenues	24,419	120	28,500	28,500	28,500
8779 Contributions from General Fund			100,000	300,000	300,000
8780 Contributions from Other Funds	296,400	133,392			
8954 Operating Transfers In	103,296		150,364	90,508	90,508
Total Non-Operating Revenue (Expense)	847,081	622,788	578,864	719,008	719,008
Net Income (Loss)	144,681	(373,502)	19,962	(1)	(1)
Fixed Assets					
Total Fixed Assets					

Fund: 270 Self Insurance Fund
Subfund: 810 Workers Compensation Insurance
Budget Unit: 9810 Workers Comp Insurance

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Income					
8212 Other General Reimbursement	64	9,035		5,284	5,284
8780 Contributions from Other Funds			6,261,080	6,261,080	6,261,080
Total Operating Income	64	9,035	6,261,080	6,266,364	6,266,364
Operating Expenses					
1002 Salaries and Wages	149,780	205,477	213,197	225,036	225,036
1003 Extra Help			6,628		
1004 Accr Compensated Leave	174	2,489			
1006 Sick Leave Payoff	52,033	28,592			
1300 P.E.R.S.	14,222	14,316	25,971	23,629	23,629
1301 F.I.C.A.	15,324	15,421	16,822	17,215	17,215
1310 Employee Group Ins	19,780	23,708	38,132	41,632	41,632
1315 Workers Comp Insurance	2,487	3,446	1,957	2,003	2,003
2051 Communications - Telephone	6,115	8,046	7,371	7,371	7,371
2130 Insurance	463,881	641,444	1,480,053	1,330,053	1,330,053
2140 Gen Liability Ins	1,994	2,556	3,363	3,363	3,363
2291 Maintenance - Computer Equip	108				
2310 Employee Benefits Systems	11,204	20,043	18,783	18,783	18,783
2405 Materials - Bldgs & Impr	72	302	956	956	956
2439 Membership/Dues	687	345	2,500	2,500	2,500
2456 Misc Expense	712	(299)	20,000	20,000	20,000
2481 PC Acquisition		1,726		3,000	3,000
2511 Printing	1,474	4,261	3,000	3,000	3,000
2522 Other Supplies	290				
2523 Office Supplies & Exp	2,380	2,700	3,000	3,000	3,000
2524 Postage	1,966	1,758	2,000	2,000	2,000
2548 Claims Administration	206,348	244,331	250,000	250,000	291,000
2550 Administration	104,679	32,685			
2555 Prof/Spec Svcs - Purchased	50,875	32,157	58,900	25,000	25,000
2556 Prof/Spec Svcs - County	35,072	3,877	80,000	81,722	81,722
2701 Publications & Legal Notices	124				
2709 Rents & Leases - Computer S	8,734	12,201	16,744	16,744	16,744
2710 Rents & Leases - Equipment	72	239	1,500	1,500	1,500
2809 Rents and Leases-PC	3,547	1,563	3,300	1,500	1,500
2840 Special Dept Expense	192	280	1,800	1,800	1,800
2841 Golden Sierra IR/OJT			1,800	1,800	1,800
2844 Training	1,254	1,103	4,000	3,000	3,000
2931 Travel & Transportation	719	1,264	4,200	4,000	4,000
2932 Mileage	65	114			
2941 County Vehicle Mileage			2,500	2,500	2,500
2955 Prof & Spec Serv & Med	20,084	24,500	55,400	50,000	50,000
2966 Drug & Alcohol Testing	316				
3551 Transfer Out A-87 Costs	(1,520)		61,515	41,386	41,386
3780 Contrib to Other Funds			112,000	112,000	112,000
3925 Judgments and Damages	3,267,095	3,618,896	4,668,098	4,668,098	4,668,098
3935 Contingencies-Judgement and D	333,396	1,262,000	1,000,000		
5552 I/T - MIS Services			1,722		
Total Operating Expenses	4,775,735	6,211,541	8,167,212	6,964,591	7,005,591
Net Operating Income (Loss)	(4,775,671)	(6,202,506)	(1,906,132)	(698,227)	(739,227)
Non-Operating Revenue (Expense)					
6950 Interest	461,419	356,869	370,000	366,283	366,283
8761 Insurance Refunds	821,489	611,322	396,677	331,943	331,943
8780 Contributions from Other Funds	4,253,713	5,581,772			
8782 Contributions from Other Agency		74,296			
8790 Program Income		234,843			
8954 Operating Transfers In	380,520				
Total Non-Operating Revenue (Expense)	5,917,141	6,859,102	766,677	698,226	698,226
Net Income (Loss)	1,141,470	656,596	(1,139,455)	(1)	(41,001)

Fund: 270	Self Insurance Fund					
Subfund: 810	Workers Compensation Insurance					Approved Adopted by the Board
Budget Unit: 9810	Workers Comp Insurance					of Supervisors
		Actual	Actual	Department	Recommended	
Operating Detail		2001-02	2002-03	Request	by C.E.O.	
(1)		(2)	(3)	2003-04	2003-04	2003-04
				(4)	(5)	(6)

Fixed Assets

Total Fixed Assets